

Combination Layouts

Introduction

The file layouts in this section are to be used by a Combination EDEExpress/Institution System to:

1. Import data from another institutional system into the EDEExpress database to create loan origination records (DIEA03OP) or make changes to loan origination records (DIEC03OP); or
2. Export useful data from the EDEExpress system to be used by other institutional systems such as disbursement and loan origination data. The user may use file formats and user-defined queries from within EDEExpress to select the desired fields and specific records for exporting. See the online help in EDEExpress for details on how to create queries and file formats.

Because each institutional system has unique requirements for importing data files, the export files created by EDEExpress for use by external systems are created without header or trailer records attached. If needed, the appropriate header or trailer records must be created by your institutional system upon import. Also, these export files are created in ASCII format and the end of each record is delineated or marked with carriage return/line feed characters (ASCII 13 and 10). There is no end of file marker (EOF), only the final carriage return/line feed marker after the last record.

Similarly, EDEExpress receives data from external systems without a header and trailer record but does require an ASCII format with the end of each record marked with carriage return/line feed characters (ASCII 13 and 10). Again, there is no end of file marker (EOF); only the final carriage return/line feed marker after the last record.

Note: If the file is incorrectly formatted without the carriage return/line feed, the import fails and the following error message displays: *invalid record length*. (You are given the record size of the import file.)

External Import Loan Origination Add File

DIEA03OP

Batch Type # 0

Under the Required Field Column, “S” indicates a required field for subsidized/unsubsidized loan and “P” indicates a required field for PLUS.

| Field # | Start Position | End Position | Field Length | Required Field | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------|--|---|---------|
| 1 | 1 | 21 | 21 | S/P | Loan Identifier Unique Identifier created at the time of origination | Student's Social Security Number: 001010001 - 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P = PLUS Program Year: 03 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001 - 999 Can be blank If blank on External Import Add record, import process will create a loan ID | Left |
| 2 | 22 | 23 | 2 | S/P | Import Type Code Identifies the type of loan being imported on this transaction | SA = Add Subsidized UA = Add Unsubsidized PA = Add PLUS | Left |
| 3 | 24 | 32 | 9 | S/P | Original Social Security Number Original SSN used to process the loan | 001010001 to 999999999 COD will reject an SSN of 999999999 | Right |
| 4 | 33 | 33 | 1 | S/P | Loan Type Type of loan applied for by the borrower | S = Subsidized U = Unsubsidized P = PLUS | Left |
| 5 | 34 | 39 | 6 | S/P | School Code Direct Loan School Code: Also identifies school originating loan record | X00000 - X99999 where X = G or E | Left |
| 6 | 40 | 41 | 2 | S/P | Program Year Year of the loan | 03 | Right |
| 7 | 42 | 50 | 9 | S/P | Student or Parent Borrower's Current Social Security Number Borrower's current Social Security Number | 001010001 - 999999999 | Right |

External Import Loan Origination Add File (Continued)

| Field # | Start Position | End Position | Field Length | Required Field | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------|--|---|---------|
| 8 | 51 | 66 | 16 | S/P | Student or Parent Borrower's Last Name Borrower's last name | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) | Left |
| 9 | 67 | 78 | 12 | S/P | Student or Parent Borrower's First Name Borrower's first name | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) | Left |
| 10 | 79 | 79 | 1 | | Student or Parent Borrower's Middle Initial Borrower's middle initial | Uppercase A-Z Can be blank | Left |
| 11 | 80 | 114 | 35 | S/P | Student or Parent Borrower's Permanent Address First line of the borrower's permanent address | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) | Left |
| 12 | 115 | 130 | 16 | S/P | Student or Parent Borrower's Permanent Address City City where the borrower permanently resides | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) If foreign address, this field should contain city and country | Left |

External Import Loan Origination Add File (Continued)

| Field # | Start Position | End Position | Field Length | Required Field | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------|--|---|---------|
| 13 | 131 | 132 | 2 | S/P | Student or Parent Borrower's Permanent Address State State where the borrower permanently resides | Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes If foreign address, state should contain "FC" and zip code should contain "00000" | Left |
| 14 | 133 | 141 | 9 | S/P | Student or Parent Borrower's Permanent Zip Code Borrower's address Zip Code | 0-9 Space(s) Last 4 digits may be blank If foreign address, state should contain "FC" and zip code should contain "00000" | Left |
| 15 | 142 | 151 | 10 | | Student or Parent Borrower's Telephone Number Borrower's home telephone number | 0000000000 – 9999999999 Can be blank | Right |
| 16 | 152 | 171 | 20 | | Student or Parent Borrower's Driver's License Number Borrower's driver's license number | 0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk) Can be blank | Left |
| 17 | 172 | 173 | 2 | | Student or Parent Borrower's Driver's License State Borrower's driver's license state | Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank | Left |
| 18 | 174 | 181 | 8 | S/P | Student or Parent Borrower's Date of Birth Borrower's date of birth | CCYYMMDD 19000101 – 19991231 | Right |
| 19 | 182 | 182 | 1 | P | Student or Parent Borrower's Citizenship Borrower's citizenship status | 1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only on Sub/Unsub origination records or Sub/Unsub change records) Can be blank for sub/unsub loans Can be blank for PLUS loans but loan record will not originate in this case | Right |

External Import Loan Origination Add File (Continued)

| Field # | Start Position | End Position | Field Length | Required Field | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------|---|---|---------|
| 20 | 183 | 191 | 9 | P | Student or Parent Borrower's Alien Registration Number Borrower's alien registration number, if eligible non-citizen | 000000001-999999999 Can be blank | Right |
| 21 | 192 | 192 | 1 | | Filler | | Left |
| 22 | 193 | 193 | 1 | | Update Demographic Record Flag Indicates if demographic information should be updated upon import | Y = Yes Can be blank | Left |
| 23 | 194 | 194 | 1 | S/P | Student's College Grade Level Indicates the student's current college grade level in the program or college | 0 = 1 st year, never attended college 1 = 1 st year, attended college before 2 = 2 nd year/sophomore 3 = 3 rd year/junior 4 = 4 th year/senior 5 = 5 th year or more undergraduate 6 = 1 st year graduate/professional 7 = Continuing graduate/professional | Right |
| 24 | 195 | 199 | 5 | S/P | Origination Fee Percentage Loan origination fee percentage, i.e., 04000 for 4%, 03000 for 3% (Implied decimal between the 2 nd and 3 rd position from the left) | Numeric >= 0 | Right |
| 25 | 200 | 200 | 1 | S | MPN Status (Sub/Unsub only) | T = School assumes the student has a MPN on file at COD S = MPN is signed P = MPN is printed Blank = School assumes the student does not have a MPN on file at COD Default is Blank Blank for PLUS | Left |

External Import Loan Origination Add File (Continued)

| Field # | Start Position | End Position | Field Length | Required Field | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------|---|---|---------|
| 26 | 201 | 201 | 1 | S | Disclosure Statement Print Indicator Should COD print a Disclosure Statement for this student? (Sub/Unsub only) | Y = COD prints N = School prints Default is N Blank for PLUS | Left |
| 27 | 202 | 202 | 1 | S/P | Student or Parent Borrower's Loan Default/Grant Overpayment Is the borrower in default on a Title IV loan or owes a refund on a Title IV grant? | Y = Yes N = No Z = Overridden by School | Left |
| 28 | 203 | 207 | 5 | P | Loan Amount Requested Total loan amount requested by the borrower PLUS Only | Numeric > = 0 Can be blank Blank for Sub/Unsub | Right |
| 29 | 208 | 212 | 5 | S/P | Loan Amount Approved Total maximum amount for which borrower is eligible | Numeric > = 0 | Right |
| 30 | 213 | 213 | 1 | | Additional Unsubsidized Eligibility for Health Profession Programs (Unsub only) From the user perspective you will populate this field with blank spaces when creating record layouts | Y = Yes Blank = No | Left |
| 31 | 214 | 214 | 1 | | Credit Decision Indicator (PLUS only) The results of a credit decision obtained by a school. | A = Approved F = Failed/Denied Can be blank | Left |
| 32 | 215 | 222 | 8 | | Credit Decision Date (PLUS only) The date a credit decision is obtained by a school. | CCYYMMDD 19000101 through the current date Can be blank | Right |

External Import Loan Origination Add File (Continued)

| Field # | Start Position | End Position | Field Length | Required Field | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------|---|---|---------|
| 33 | 223 | 223 | 1 | | Disclosure Printed? Has a disclosure statement been printed by the school? (Sub/Unsub only) | Y = Disclosure printed N = Disclosure not printed or ready to reprint Default is N Blank for PLUS | Left |
| 34 | 224 | 239 | 16 | P | Student's Last Name (PLUS only) Student's last name | 0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash) | Left |
| 35 | 240 | 251 | 12 | P | Student's First Name (PLUS only) Student's first name | 0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash) | Left |
| 36 | 252 | 252 | 1 | | Middle Initial (PLUS only) Student's middle initial | Uppercase A-Z | Left |
| 37 | 253 | 253 | 1 | P | Student's Citizenship (PLUS only) Student's citizenship status | 1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only on Sub/Unsub origination records or Sub/Unsub change records) Can be blank for sub/unsub loans. | Left |
| 38 | 254 | 262 | 9 | | Student's Alien Registration Number (PLUS only) Student's Alien Registration Number if an eligible non-citizen | 00000000-99999999 | Left |
| 39 | 263 | 270 | 8 | P | Student's Date of Birth (PLUS only) Student's date of birth | CCYYMMDD 19000101 – 19991231 | Right |
| 40 | 271 | 271 | 1 | P | Student's Loan Default/ Grant Overpayment (PLUS only) Is the student in default on a Title IV loan or owes a refund on a Title IV grant? | Y = Yes N = No Z = Overridden by School | Left |

External Import Loan Origination Add File (Continued)

| Field # | Start Position | End Position | Field Length | Required Field | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------|--|---|---------|
| 41 | 272 | 273 | 2 | S/P | Loan Period Code Loan Period Code for the period the Borrower will be attending Once imported, all fields associated with code will populate | 0-9 Uppercase A-Z Can be blank | Left |
| 42 | 274 | 308 | 35 | P | Student's Local Address First line of the student's local address | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) Can be blank Local address is not required, but if provided, record must contain at least two of the four local address fields, address, city, state, or zip code | Left |
| 43 | 309 | 324 | 16 | P | Student's Local Address City Student's local address city | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) Can be blank | Left |

External Import Loan Origination Add File (Continued)

| Field # | Start Position | End Position | Field Length | Required Field | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------|--|--|---------|
| 44 | 325 | 326 | 2 | P | Student's Local Address State Student's local address state | Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank | Right |
| 45 | 327 | 335 | 9 | P | Student's Local Zip Code Student's local Zip Code | 0-9 Space(s) Last 4 digits may be blank Can be blank | Left |
| 46 | 336 | 336 | 1 | S/P | Dependency Status Dependency status of the student | I = Independent D = Dependent | Left |
| 47 | 337 | 337 | 1 | | Additional Unsubsidized Loan Flag (Unsub only) Is the student eligible for additional unsubsidized loan amount? | Y = Yes N or blank = No Blank is default | Left |
| 48 | 338 | 387 | 50 | | Student's E-mail Address E-mail address of the student | 0-9 Uppercase and lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) @ and a . (period) to the right of the character is required if an e-mail address is provided Can be blank | Left |
| 49 | 388 | 392 | 5 | | Interest Rebate Percentage Interest rebate percentage; i.e., 01500 for 1.5% Implied decimal between the 2 nd and 3 rd position from the left | Number > 0 | Left |

External Import Loan Origination Add File (Continued)

| Field # | Start Position | End Position | Field Length | Required Field | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------|---|---|---------|
| 50 | 393 | 400 | 8 | | Entrance Interview Date Indicates the date the student received entrance interview counseling | CCYYMMDD 19000101 through the current date Can be blank | Right |
| 51 | 401 | 408 | 8 | | Academic Year Start Date Date the academic year starts at the school | Format is CCYYMMDD 20010702 – 20030630 Cannot be blank if Loan Period Code is blank | Date |
| 52 | 409 | 416 | 8 | | Academic Year End Date Date the academic year ends at the school | Format is CCYYMMDD 20020701 – 20040629 Cannot be blank if Loan Period Code is blank | Date |
| 53 | 417 | 424 | 8 | | Loan Period Start Date Date when classes start, as certified by the school for this specific loan. | Format is CCYYMMDD 20010702 – 20030630 Cannot be blank if Loan Period Code is blank | Date |
| 54 | 425 | 432 | 8 | | Loan Period End Date Date when classes end, as certified by the school for this specific loan. | Format is CCYYMMDD 20020701 – 20040629 Cannot be blank if Loan Period Code is blank | Date |
| 55 | 433 | 440 | 8 | | Promissory Note Received Date Date on which the signed MPN or PLUS Application was received from the borrower and verified by the school | Format is CCYYMMDD 19000101 to 20991231 Can be blank | Date |
| 56 | 441 | 448 | 8 | | 1st Disbursement Anticipated Date The anticipated disbursement date for the 1st disbursement | Format is CCYYMMDD 20010622–20040927 Cannot be blank if Loan Period Code is blank | Date |
| 57 | 449 | 456 | 8 | | 2nd Disbursement Anticipated Date The anticipated disbursement date for the 2nd disbursement | Format is CCYYMMDD 20010622–20040927 Cannot be blank if Loan Period Code is blank * Special Schools only | Date |

External Import Loan Origination Add File (Continued)

| Field # | Start Position | End Position | Field Length | Required Field | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------|---|---|---------|
| 58 | 457 | 464 | 8 | | 3 rd Disbursement Anticipated Date The anticipated disbursement date for the 3 rd disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 59 | 465 | 472 | 8 | | 4 th Disbursement Anticipated Date The anticipated disbursement date for the 4 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 60 | 473 | 480 | 8 | | 5 th Disbursement Anticipated Date The anticipated disbursement date for the 5 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 61 | 481 | 488 | 8 | | 6 th Disbursement Anticipated Date The anticipated disbursement date for the 6 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 62 | 489 | 496 | 8 | | 7 th Disbursement Anticipated Date The anticipated disbursement date for the 7 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 63 | 497 | 504 | 8 | | 8 th Disbursement Anticipated Date The anticipated disbursement date for the 8 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 64 | 505 | 512 | 8 | | 9 th Disbursement Anticipated Date The anticipated disbursement date for the 9 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |

External Import Loan Origination Add File (Continued)

| Field # | Start Position | End Position | Field Length | Required Field | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------|---|---|---------|
| 65 | 513 | 520 | 8 | | 10 th Disbursement Anticipated Date The anticipated disbursement date for the 10 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 66 | 521 | 528 | 8 | | 11 th Disbursement Anticipated Date The anticipated disbursement date for the 11 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 67 | 529 | 536 | 8 | | 12 th Disbursement Anticipated Date The anticipated disbursement date for the 12 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 68 | 537 | 544 | 8 | | 13 th Disbursement Anticipated Date The anticipated disbursement date for the 13 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 69 | 545 | 552 | 8 | | 14 th Disbursement Anticipated Date The anticipated disbursement date for the 14 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 70 | 553 | 560 | 8 | | 15 th Disbursement Anticipated Date The anticipated disbursement date for the 15 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 71 | 561 | 568 | 8 | | 16 th Disbursement Anticipated Date The anticipated disbursement date for the 16 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |

External Import Loan Origination Add File (Continued)

| Field # | Start Position | End Position | Field Length | Required Field | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------|---|--|---------|
| 72 | 569 | 576 | 8 | | 17 th Disbursement Anticipated Date The anticipated disbursement date for the 17 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 73 | 577 | 584 | 8 | | 18 th Disbursement Anticipated Date The anticipated disbursement date for the 18 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 74 | 585 | 592 | 8 | | 19 th Disbursement Anticipated Date The anticipated disbursement date for the 19 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 75 | 593 | 600 | 8 | | 20 th Disbursement Anticipated Date The anticipated disbursement date for the 20 th disbursement | Format is CCYYMMDD 20010622–20040927 Can be blank | Date |
| 76 | 601 | 606 | 6 | | Created Time Time when the record was created This data is not stored in the EDEExpress database | 000000 – 235959 Format is HHMMSS HH = 00 – 23 MM = 00 – 59 SS = 00 – 59 Can be Blank | Left |
| 77 | 607 | 614 | 8 | | User Identifier Create School use only field defined by school and not stored in the EDEExpress database | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank | Right |
| | | Total Bytes | 614 | | | | |

External Import Change Record

The table below is a description of the External Import Change Record. This table represents the layout of the record that imports into EDEExpress from external sources to change data on an origination record. A table listing the Import Change Table Values for the Change Field Transmit Numbers follows this record layout.

DIEC03OP **Batch Type #P**

| Field # | Start Position | End Position | Field Length | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|---|--|---------|
| 1 | 1 | 21 | 21 | Loan Identifier Unique Identifier created at the time of origination | Student's Social Security Number: 001010001 – 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P = PLUS Program Year: 03 School Code: X00000 – X99999 where X = G or E Loan Sequence Number: 001 – 999 | Left |
| 2 | 22 | 26 | 5 | Sequence Number Sequence number of this change record | Numeric > 0 | Right |
| 3 | 27 | 30 | 4 | Change Field Number 01 Field number representing the first field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record) | See appropriate Loan Origination Import Change Field Numbers following the change layout | Left |
| 4 | 31 | 80 | 50 | Value 01 Value the field should be changed to | See appropriate value for Change Field Number in previous field | Left |
| 5 | 81 | 84 | 4 | Change Field Number 02 Field number representing the second field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record) | See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank | Left |
| 6 | 85 | 134 | 50 | Value 02 Value the field should be changed to | See appropriate value for Change Field Number in previous field Can be blank | Left |

External Import Change Record (Continued)

| Field # | Start Position | End Position | Field Length | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|---|--|---------|
| 7 | 135 | 138 | 4 | Change Field Number 03 Field number representing the third field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record) | See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank | Left |
| 8 | 139 | 188 | 50 | Value 03 Value the field should be changed to | See appropriate value for Change Field Number in previous field Can be blank | Left |
| 9 | 189 | 192 | 4 | Change Field Number 04 Field number representing the fourth field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record) | See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank | Left |
| 10 | 193 | 242 | 50 | Value 04 Value the field should be changed to | See appropriate value for Change Field Number in previous field Can be blank | Left |
| 11 | 243 | 246 | 4 | Change Field Number 05 Field number representing the fifth field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record) | See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank | Left |
| 12 | 247 | 296 | 50 | Value 05 Value the field should be changed to | See appropriate value for Change Field Number in previous field Can be blank | Left |
| 13 | 297 | 300 | 4 | Change Field Number 06 Field number representing the sixth field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub, D if Disbursement record) | See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank | Left |

External Import Change Record (Continued)

| Field # | Start Position | End Position | Field Length | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|--|--|---------|
| 14 | 301 | 350 | 50 | Value 06 Value the field should be changed to | See appropriate value for Change Field Number in previous field Can be blank | Left |
| 15 | 351 | 354 | 4 | Change Field Number 07 Field number representing the seventh field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record) | See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank | Left |
| 16 | 355 | 404 | 50 | Value 07 Value the field should be changed to | See appropriate value for Change Field Number in previous field Can be blank | Left |
| 17 | 405 | 408 | 4 | Change Field Number 08 Field number representing the eighth field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record) | See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank | Left |
| 18 | 409 | 458 | 50 | Value 08 Value the field should be changed to | See appropriate value for Change Field Number in previous field Can be blank | Left |
| 19 | 459 | 462 | 4 | Change Field Number 09 Field number representing the ninth field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record) | See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank | Left |
| 20 | 463 | 512 | 50 | Value 09 Value the field should be changed to | See appropriate value for Change Field Number in previous field Can be blank | Left |
| 21 | 513 | 516 | 4 | Change Field Number 10 Field number representing the tenth field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record) | See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank | Left |
| 22 | 517 | 566 | 50 | Value 10 Value the field should be changed to | See appropriate value for Change Field Number in previous field Can be blank | Left |

External Import Change Record (Continued)

| Field # | Start Position | End Position | Field Length | Field Name/Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|--|--|---------|
| 23 | 567 | 572 | 6 | Created Time Time when the record was created This data is not stored in the EDEExpress database | 000000 - 235959 Format is HHMMSS HH = 00 - 23 MM = 00 - 59 SS = 00 - 59 Can be blank | Right |
| 24 | 573 | 580 | 8 | User Identifier Create School use only field and not stored in the EDEExpress database | 0-9 Uppercase A-Z (Period) ' (Apostrophe) (Dash) (Number) (At) (Percent or care of) (Ampersand) (Slash) Space(s) Can be blank | Right |
| | | Total Bytes | 580 | | | |

Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically

This table provides the change number fields to use for the External Import Change Record for loan origination. This table is sorted alphabetically and is the same table that appears at the end of this section, which is sorted by DL Change Number.

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|---------------------------------|-------------------------|--|---|
| S038 | 8 | 1 st Disbursement Anticipated Date Anticipated disbursement date for the 1 st disbursement | Format is CCYYMMDD 20010622 – 20040927 |
| S039 | 5 | 1 st Disbursement Anticipated Gross Amount Anticipated gross amount for the 1 st disbursement | Numeric > = 0 |
| S048 | 8 | 2 nd Disbursement Anticipated Date Anticipated disbursement date for the 2 nd disbursement | Format is CCYYMMDD 20010622 – 20040927 |
| S049 | 5 | 2 nd Disbursement Anticipated Gross Amount Anticipated gross amount for the 2 nd disbursement | Numeric > = 0 |
| S058 | 8 | 3 rd Disbursement Anticipated Date Anticipated disbursement date for the 3 rd disbursement | Format is CCYYMMDD 20010622 – 20040927 |
| S059 | 5 | 3 rd Disbursement Anticipated Gross Amount Anticipated gross amount for the 3 rd disbursement | Numeric > = 0 |
| S068 | 8 | 4 th Disbursement Anticipated Date Anticipated disbursement date for the 4 th disbursement | Format is CCYYMMDD 20010622 – 20040927 |
| S069 | 5 | 4 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 4 th disbursement | Numeric > = 0 |
| S130 | 8 | 5 th Disbursement Anticipated Date Anticipated disbursement date for the 5 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S131 | 5 | 5 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 5 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S134 | 8 | 6 th Disbursement Anticipated Date Anticipated disbursement date for the 6 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S135 | 5 | 6 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 6 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S138 | 8 | 7 th Disbursement Anticipated Date Anticipated disbursement date for the 7 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |

Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|---------------------------------|-------------------------|--|---|
| S139 | 5 | 7 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 7 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S142 | 8 | 8 th Disbursement Anticipated Date Anticipated disbursement date for the 8 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S143 | 5 | 8 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 8 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S146 | 8 | 9 th Disbursement Anticipated Date Anticipated disbursement date for the 9 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S147 | 5 | 9 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 9 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S150 | 8 | 10 th Disbursement Anticipated Date Anticipated disbursement date for the 10 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S151 | 5 | 10 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 10 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S154 | 8 | 11 th Disbursement Anticipated Date Anticipated disbursement date for the 11 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S155 | 5 | 11 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 11 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S158 | 8 | 12 th Disbursement Anticipated Date Anticipated disbursement date for the 12 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S159 | 5 | 12 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 12 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S162 | 8 | 13 th Disbursement Anticipated Date Anticipated disbursement date for the 13 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S163 | 5 | 13 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 13 th disbursement | Numeric > = 0 (Sub/Unsub Only) |

Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|--|---|
| S166 | 8 | 14 th Disbursement Anticipated Date Anticipated disbursement date for the 14 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S167 | 5 | 14 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 14 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S170 | 8 | 15 th Disbursement Anticipated Date Anticipated disbursement date for the 15 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S171 | 5 | 15 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 15 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S174 | 8 | 16 th Disbursement Anticipated Date Anticipated disbursement date for the 16 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S175 | 5 | 16 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 16 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S178 | 8 | 17 th Disbursement Anticipated Date Anticipated disbursement date for the 17 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S179 | 5 | 17 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 17 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S182 | 8 | 18 th Disbursement Anticipated Date Anticipated disbursement date for the 18 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S183 | 5 | 18 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 18 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S186 | 8 | 19 th Disbursement Anticipated Date Anticipated disbursement date for the 19 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S187 | 5 | 19 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 19 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S190 | 8 | 20 th Disbursement Anticipated Date Anticipated disbursement date for the 20 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |

Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|---|--|
| S191 | 5 | 20 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 20 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S122 | 8 | Academic Year End Date Date the academic year ends at the institution | Format is CCYYMMDD 20020701 – 20040629 |
| S121 | 8 | Academic Year Start Date Date the academic year starts at the institution | Format is CCYYMMDD 20010702 – 20030630 |
| D007 | 6 | Action Amount Reported Disbursement Amount | -99999-099999 (leading zero can be blank) Negative values only valid for Action Type = N |
| D006 | 1 | Action Type Type of disbursement entered | D = Disbursement (Gross or Net) Amount A = Adjusted Disbursement (Gross or Net) U = Use Anticipated Disbursement Information (Gross or Net based on Direct Loan Setup selected criteria.) N = Net Adjusted Amount (Enter an adjusted disbursement by using the net adjusted amount) Q = Adjusted Disbursement Date |
| D008 | 1 | Actual First Disbursement Change Flag Indicates the first disbursement | C = Change the first disbursement from disbursement number 1 to a subsequent disbursement number |
| S123 | 1 | Additional Unsubsidized Eligibility for Dependent Student (Unsub only) Indicates whether or not there is additional unsub. eligibility for a dependent student | Y = Yes N or blank = No |
| S110 | 1 | Additional Unsubsidized Eligibility for Health Profession Programs (Unsub only) This was formerly a HEAL Loan | Y = Yes N or blank = No |
| S019 | 9 | Borrower's Alien Registration Number Borrower's alien registration number if eligible non-citizen | 000000001 to 999999999 |

Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|---|--|
| S018 | 1 | Borrower's Citizenship Borrower's citizenship status | 1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid for subsidized/unsubsidized loan change records) |
| S016 | 8 | Borrower's Date of Birth Borrower's date of birth | Format is CCYYMMDD 19000101 – 19991231 |
| S015 | 20 | Borrower's Driver's License Number Borrower's driver's license number | 0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk) |
| S014 | 2 | Borrower's Driver's License State Borrower's driver's license state | Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes |
| S006 | 12 | Borrower's First Name Borrower's first name | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) |
| S007 | 16 | Borrower's Last Name Borrower's last name | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) |
| S022 | 1 | Borrower's Loan Default/ Grant Overpayment Is the borrower in default on a Title IV loan or owes a refund on a Title IV grant? | Y = Yes N = No Z = Overridden by School |
| S008 | 1 | Borrower's Middle Initial Borrower's middle initial | Uppercase A-Z |

Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|--|---|
| S009 | 35 | Borrower's Permanent Address First line of the borrower's permanent address | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) |
| S010 | 16 | Borrower's Permanent Address City Borrower's permanent address city | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) |
| S011 | 2 | Borrower's Permanent Address State Borrower's permanent address state | Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes |
| S012 | 9 | Borrower's Permanent Zip Code Borrower's permanent zip code | 00000000-99999999 Last 4 digits may be blank |

Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|---|---|
| S005 | 9 | Borrower's Social Security Number Borrower's current Social Security Number | 001010001 – 999999999 |
| S013 | 10 | Borrower's Telephone Number Borrower's home telephone number | 0000000000-9999999999 |
| P011 | 8 | Credit Decision Date (PLUS only) Indicates the date the credit decision was made | CCYYMMDD 19000101 through the current date Can be blank |
| P010 | 1 | Credit Decision Indicator (PLUS only) Indicated the credit decision that was made | A = Approved F = Failed/Denied Can be blank |
| S017 | 1 | Dependency Status Dependency status of the student | I = Independent D = Dependent |
| S120 | 1 | Disbursement Confirmation Flag Disbursement has been confirmed by the borrower at the school (used only by schools in the U.S. Department of Education pilot program) | Y = Yes |
| D003 | 2 | Disbursement Number Disbursement number for the current disbursement transaction | 01-20 |
| S118 | 1 | Disclosure Printed? Indicates whether or not a disclosure was printed using EDEExpress | Y = Disclosure printed N = Disclosure not printed |
| S115 | 1 | Disclosure Statement Print Indicator Disclosure statement print option used for this record | Y = COD prints N = School prints Z = COD reprints |
| S109 | 8 | Entrance Interview Date Loan indicates the date the student received entrance interview counseling | Format is CCYYMMDD 19000101 – 20991231 |
| S193 | 5 | Interest Rebate Percentage Percentage to be used for this record, i.e. 01500 for 1.5% (implied decimal between the 2 nd & 3 rd position from the left) | Numeric > 0 |
| S028 | 5 | Loan Amount Requested Total loan amount requested by the borrower PLUS only | Numeric > = 0 |
| S029 | 5 | Loan Amount Approved Total maximum amount for which the borrower is eligible | Numeric > = 0 |

Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|---|--|
| S090 | 1 | Loan Inactive Flag Indicates the loan is inactive | Y = Yes |
| S091 | 8 | Loan Inactive Flag Date Indicates the date the loan was made inactive | Format is CCYYMMDD 19000101 – 20991231 |
| S031 | 2 | Loan Period Code Code used by EDEExpress to determine loan period start and end dates and appropriate disbursement date(s) | 0-9 Uppercase A-Z |
| S033 | 8 | Loan Period End Date Date when classes end, as certified by the school for this specific loan | Format is CCYYMMDD 20020701 – 20040629 |
| S032 | 8 | Loan Period Start Date Date when classes begin, as certified by the school for this specific loan | Format is CCYYMMDD 20010702 – 20030630 |
| S083 | 1 | Promissory Note Print Indicator Promissory note print option used for this record | S = COD Prints (Send to Borrower) R = COD Prints (Return to School) O = On-site (EDEExpress) F = On-site (Custom System) Z = COD Reprint |
| S085 | 8 | Promissory Note Received Date Date on which the signed MPN or PLUS Promissory Note Application was received from the borrower and verified by the school | Format is CCYYMMDD 19000101 to 20991231 |
| S117 | 1 | MPN Status/Prom Note Status The status of the MPN | T = Assumes the borrower has an open MPN at COD (Valid for Sub/Unsub only) S = MPN is signed P = MPN is printed |
| S116 | 5 | Origination Fee Percentage Origination fee percentage to be used for this record, i.e., 04000 (Implied decimal between the 2 nd and 3 rd position from the left) | Numeric > 0 |
| P008 | 9 | Student's Alien Registration Number (PLUS only) Student's alien registration number, if eligible non-citizen | 000000001-999999999 |

Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|---------------------------------|-------------------------|--|--|
| P007 | 1 | Student's Citizenship (PLUS only) Student's citizenship status | 1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only for PLUS Loan change records) |
| S026 | 1 | Student's College Grade Level Indicates the student's current college grade level in the program or college | 0 = 1 st year, never attended college 1 = 1 st year, attended college before 2 = 2 nd year/sophomore 3 = 3 rd year/junior 4 = 4 th year/senior 5 = 5 th year or more undergraduate 6 = 1 st year graduate/professional 7 = Graduate/professional or beyond |
| P006 | 8 | Student's Date of Birth (PLUS only) Student's date of birth on PLUS record | Format is CCYYMMDD 19000101 – 19991231 |
| S126 | 50 | Student's E-mail Address E-mail address of the student | 0-9 Uppercase and lowercase A-Z . (Period) ' (Apostrophe) (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) _ (Underscore) @ and a . (dot) to the right of the character is required if an e-mail address is provided Can be blank |

Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|---------------------------------|-------------------------|---|---|
| P003 | 12 | Student's First Name (PLUS only) Student's first name | 0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Left justified with an A – Z in the first position |
| P004 | 16 | Student's Last Name (PLUS only) Student's last name | 0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Left justified with an A – Z in the first position |
| P009 | 1 | Student's Loan Default/ Grant Overpayment (PLUS only) Is the student in default on a Title IV loan or owes a refund on a Title IV grant? | Y = Yes N = No Z = Overridden by School |
| S100 | 35 | Student's Local Address Student's first line of the local address | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) |

**Loan Origination Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)**

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|---------------------------------|-------------------------|--|---|
| S101 | 16 | Student's Local Address City Student's local city | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) |
| S102 | 2 | Student's Local Address State Student's local state | Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes |
| S103 | 9 | Student's Local Zip Code Student's local zip code | 00000000-99999999 Last 4 digits may be blank |
| P005 | 1 | Student's Middle Initial (PLUS only) Student's middle initial | Uppercase A-Z |
| P002 | 9 | Student's Social Security Number Student's Social Security Number (PLUS only) | 001010001 – 99999999 |
| D004 | 8 | Transaction Date Date activity occurred | Format is CCYYMMDD 20010622 – 20040927 |

Loan Origination Import Change Field Numbers Sorted by DL Change Number

This table provides the change number fields to use for the External Import Change Record for loan origination. This table is sorted by DL Change Number and is the same table that appears at the beginning of this section, which is sorted alphabetically.

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|---|---|
| D003 | 2 | Disbursement Number Disbursement number for the current disbursement transaction | 01-20 |
| D004 | 8 | Transaction Date Date activity occurred | Format is CCYYMMDD 20010622 – 20040927 |
| D006 | 1 | Action Type Type of disbursement entered | D = Disbursement (Gross or Net, based on DL Setup selected criteria) A = Adjusted Disbursement (Gross or Net) U = Use Anticipated Disbursement Information (Gross or Net, based on DL Setup selected criteria) N = Net Adjustment Amount (Enter an adjusted disbursement by using the net adjusted amount) Q = Adjusted Disbursement Date |
| D007 | 6 | Action Amount Reported Disbursement Amount | -99999 - 099999 (leading zero can be blank) Negative values only valid for Action Type = N |
| D008 | 1 | Actual First Disbursement Change Flag Indicates the first disbursement | C = Change the first disbursement from disbursement number 1 to a subsequent disbursement number |
| P002 | 9 | Student's Social Security Number Student's Social Security Number (PLUS only) | 001010001 – 999999999 |
| P003 | 12 | Student's First Name (PLUS only) Student's first name | 0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Left justified with an A – Z in the first position |

Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|--|--|
| P004 | 16 | Student's Last Name (PLUS only) Student's last name | 0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Left justified with an A – Z in the first position |
| P005 | 1 | Student's Middle Initial (PLUS only) Student's middle initial | Uppercase A-Z |
| P006 | 8 | Student's Date of Birth (PLUS only) Student's date of birth on PLUS record | Format is CCYYMMDD 19000101 – 19991231 |
| P007 | 1 | Student's Citizenship (PLUS only) Student's citizenship status | 1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only for PLUS Loan change records) |
| P008 | 9 | Student's Alien Registration Number (PLUS only) Student's alien registration number, if eligible non-citizen | 000000001-999999999 |
| P009 | 1 | Student's Loan Default/Grant Overpayment (PLUS only) Is the student in default on a Title IV loan or owes a refund on a Title IV grant? | Y = Yes N = No Z = Overridden by School |
| P010 | 1 | Credit Decision Indicator (PLUS only) Indicates the credit decision that was made | A = Approved F = Failed/Denied Can be blank |
| P011 | 8 | Credit Decision Date (PLUS only) Indicates the date the credit decision was made | CCYYMMDD 19000101 through the current date Can be blank |
| S005 | 9 | Borrower's Social Security Number Borrower's current Social Security Number | 001010001 – 999999999 |
| S006 | 12 | Borrower's First Name Borrower's first name | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) |

Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|--|---|
| S007 | 16 | Borrower's Last Name Borrower's last name | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) |
| S008 | 1 | Borrower's Middle Initial Borrower's middle initial | Uppercase A-Z |
| S009 | 35 | Borrower's Address First line of the borrower's address | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) |
| S010 | 16 | Borrower's Permanent Address City Borrower's permanent address city | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) |
| S011 | 2 | Borrower's Permanent Address State Borrower's permanent address state | Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes |

Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|---|--|
| S012 | 9 | Borrower's Permanent Zip Code Borrower's permanent zip code | 000000000-999999999 Last 4 digits may be blank |
| S013 | 10 | Borrower's Telephone Number Borrower's home telephone number | 0000000000-9999999999 |
| S014 | 2 | Borrower's Driver's License State Borrower's driver's license state | Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes |
| S015 | 20 | Borrower's Driver's License Number Borrower's driver's license number | 0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk) |
| S016 | 8 | Borrower's Date of Birth Borrower's date of birth | Format is CCYYMMDD 19000101 – 19991231 |
| S017 | 1 | Dependency Status Dependency status of the student | I = Independent D = Dependent |
| S018 | 1 | Borrower's Citizenship Borrower's citizenship status | 1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid for subsidized/unsubsidized loan change records) |
| S019 | 9 | Borrower's Alien Registration Number Borrower's alien registration number if eligible non-citizen | 000000000 to 999999999 |
| S022 | 1 | Borrower's Loan Default/ Grant Overpayment Is the borrower in default on a Title IV loan or owes a refund on a Title IV grant? | Y = Yes N = No Z = Overridden by School |
| S026 | 1 | Student's College Grade Level Indicates the student's current college grade level in the program or college | 0 = 1 st year, never attended college 1 = 1 st year, attended college before 2 = 2 nd year/sophomore 3 = 3 rd year/junior 4 = 4 th year/senior 5 = 5 th year or more undergraduate 6 = 1 st year graduate/professional 7 = Graduate/professional or beyond |

Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|-------------------------|---------------------|--|---|
| S028 | 5 | Loan Amount Requested Total loan amount requested by the borrower PLUS only | Numeric > = 0 |
| S029 | 5 | Loan Amount Approved Total maximum amount for which the borrower is eligible | Numeric > = 0 |
| S031 | 2 | Loan Period Code Code used by EDExpress to determine loan period start and end dates and appropriate disbursement date(s) | 0-9 Uppercase A-Z |
| S032 | 8 | Loan Period Start Date Date when classes begin, as certified by the school for this specific loan | Format is CCYYMMDD 20010702 – 20030630 |
| S033 | 8 | Loan Period End Date Date when classes end, as certified by the school for this specific loan | Format is CCYYMMDD 20020701 - 20040629 |
| S038 | 8 | 1 st Disbursement Anticipated Date Anticipated disbursement date for the 1 st disbursement | Format is CCYYMMDD 20010622 – 20040927 |
| S039 | 5 | 1 st Disbursement Anticipated Gross Amount Anticipated gross amount for the 1 st disbursement | Numeric > = 0 |
| S048 | 8 | 2 nd Disbursement Anticipated Date Anticipated disbursement date for the 2 nd disbursement | Format is CCYYMMDD 20010622 – 20040927 |
| S049 | 5 | 2 nd Disbursement Anticipated Gross Amount Anticipated gross amount for the 2 nd disbursement | Numeric > = 0 |
| S058 | 8 | 3 rd Disbursement Anticipated Date Anticipated disbursement date for the 3 rd disbursement | Format is CCYYMMDD 20010622 – 20040927 |
| S059 | 5 | 3 rd Disbursement Anticipated Gross Amount Anticipated gross amount for the 3 rd disbursement | Numeric > = 0 |
| S068 | 8 | 4 th Disbursement Anticipated Date Anticipated disbursement date for the 4 th disbursement | Format is CCYYMMDD 20010622 – 20040927 |

Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|---|---|
| S069 | 5 | 4 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 4 th disbursement | Numeric > = 0 |
| S083 | 1 | Promissory Note Print Indicator Promissory note print option used for this record | S = COD Prints (Send to Borrower) R = COD Prints (Return to School) O = On-site (EDEXpress) F = On-site (Custom System) Z = COD Reprint |
| S085 | 8 | Promissory Note Received Date Date on which the signed MPN or PLUS Application was received from the borrower and verified by the school | Format is CCYYMMDD 19000101 to 20991231 |
| S090 | 1 | Loan Inactive Flag Indicates the loan is inactive | Y = Yes |
| S091 | 8 | Loan Inactive Flag Date Indicates the date the loan was made inactive | Format is CCYYMMDD 19000101 – 20991231 |
| S100 | 35 | Student's Local Address Student's first line of the local address | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) |

Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|--|---|
| S101 | 16 | Student's Local Address City Student's local city | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) |
| S102 | 2 | Student's Local Address State Student's local state | Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes |
| S103 | 9 | Student's Local Zip Code Student's local zip code | 00000000-99999999 Last 4 digits may be blank |
| S104 | 8 | Borrower's Permanent Address Change Date | If Permanent Address field updated and this field not included, use current system date to update this field |
| S105 | 8 | Student's Local Address Change Date | If Local Address field updated and this field not included, use current system date to update this field |
| S106 | 8 | Borrower's Social Security Number Change Date | If S005 updated and this field not included, use current system date to update this field |
| S107 | 8 | Borrower's Date of Birth Change Date | If S016 updated and this field not included, use current system date to update this field |
| S109 | 8 | Loan Entrance Interview Date Indicates the date the student received entrance interview counseling | Format is CCYMMDD 19000101 – 20991231 |
| S110 | 1 | Additional Unsubsidized Eligibility for Health Profession Programs (Unsub only) This was formerly a HEAL Loan | Y = Yes N or blank = No |
| S115 | 1 | Disclosure Statement Print Indicator Disclosure statement print option used for this record | Y = COD prints N = School prints Z = COD reprints |

Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|-------------------------|---------------------|---|--|
| S116 | 5 | Origination Fee Percentage Origination fee percentage to be used for this record, i.e., 04000 (Implied decimal between the 2 nd and 3 rd position from the left) | Numeric > 0 |
| S117 | 1 | MPN Status/Prom Note Status The status of the MPN | T = Assumes the borrower has an open MPN at COD (valid for Sub/Unsub only) S = MPN is signed P = MPN is printed |
| S118 | 1 | Disclosure Printed? Indicates whether or not a disclosure was printed using EDEExpress | Y = Disclosure printed N = Disclosure not printed |
| S120 | 1 | Disbursement Confirmation Flag Disbursement has been confirmed by the borrower at the school (used only by schools in the U.S. Department of Education pilot program) | Y = Yes |
| S121 | 8 | Academic Year Start Date Date the academic year starts at the institution | Format is CCYYMMDD 20010702 – 20030630 |
| S122 | 8 | Academic Year End Date Date the academic year ends at the institution | Format is CCYYMMDD 20020701 – 20040629 |
| S123 | 1 | Additional Unsubsidized Eligibility for Dependent Student (Unsubsidized Only) Indicates whether or not there is additional unsub. eligibility for a dependent student | Y = Yes N or blank = No |

Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|--|---|
| S126 | 50 | Student's E-mail Address E-mail address of the student | 0-9 Uppercase and lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) _ (Underscore) @ and a . (dot) to the right of the character is required if an e-mail address is provided |
| S130 | 8 | 5 th Disbursement Anticipated Date Anticipated disbursement date for the 5 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S131 | 5 | 5 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 5 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S134 | 8 | 6 th Disbursement Anticipated Date Anticipated disbursement date for the 6 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S135 | 5 | 6 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 6 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S138 | 8 | 7 th Disbursement Anticipated Date Anticipated disbursement date for the 7 th Disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S139 | 5 | 7 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 7 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S142 | 8 | 8 th Disbursement Anticipated Date Anticipated disbursement date for the 8 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S143 | 5 | 8 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 8 th disbursement | Numeric > = 0 (Sub/Unsub Only) |

Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|--|---|
| S146 | 8 | 9 th Disbursement Anticipated Date Anticipated disbursement date for the 9 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S147 | 5 | 9 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 9 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S150 | 8 | 10 th Disbursement Anticipated Date Anticipated disbursement date for the 10 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S151 | 5 | 10 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 10 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S154 | 8 | 11 th Disbursement Anticipated Date Anticipated disbursement date for the 11 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S155 | 5 | 11 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 11 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S158 | 8 | 12 th Disbursement Anticipated Date Anticipated disbursement date for the 12 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S159 | 5 | 12 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 12 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S162 | 8 | 13 th Disbursement Anticipated Date Anticipated disbursement date for the 13 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S163 | 5 | 13 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 13 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S166 | 8 | 14 th Disbursement Anticipated Date Anticipated disbursement date for the 14 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S167 | 5 | 14 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 14 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S170 | 8 | 15 th Disbursement Anticipated Date Anticipated disbursement date for the 15 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S171 | 5 | 15 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 15 th disbursement | Numeric > = 0 (Sub/Unsub Only) |

Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

| DL Change Number | Field Length | Field Name/Description | Valid Field Content |
|------------------|--------------|---|---|
| S174 | 8 | 16 th Disbursement Anticipated Date Anticipated disbursement date for the 16 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S175 | 5 | 16 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 16 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S178 | 8 | 17 th Disbursement Anticipated Date Anticipated disbursement date for the 17 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S179 | 5 | 17 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 17 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S182 | 8 | 18 th Disbursement Anticipated Date Anticipated disbursement date for the 18 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S183 | 5 | 18 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 18 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S186 | 8 | 19 th Disbursement Anticipated Date Anticipated disbursement date for the 19 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S187 | 5 | 19 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 19 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S190 | 8 | 20 th Disbursement Anticipated Date Anticipated disbursement date for the 20 th disbursement | Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only) |
| S191 | 5 | 20 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 20 th disbursement | Numeric > = 0 (Sub/Unsub Only) |
| S193 | 5 | Interest Rebate Percentage Interest Rebate Percentage to be used for this record, i.e., 01500. Implied decimal between the 2 nd and 3 rd position from the left | Numeric > 0 |

External Loan Data

You may define your own file layouts and queries from within EDEExpress to select the desired fields and specific records for exporting.

Files exported out of EDEExpress using File Formats can be either standard fixed-length files or a field with each field separated by a delimiter. When exporting a file, if you choose fixed-length, the system exports the file in a standard layout, with each field exported into a specific field position within the layout. If you choose comma, tab, or custom delimiter, the software exports the file with each field separated by the chosen delimiter. Some systems may find it easier to import the file with a selected delimiter, rather than using a fixed-length layout for all exports.

The following layout is a sample if “All Fields” are selected when creating a file format (layout). The file layouts are applied by selecting a file format code when you select an Export type of “External Loan Data.” In these cases the file names are the same (DEER03IN). To narrow or select a specific set of records, you may also use a query in combination with the user defined file layout.

The export process pulls the records from the associated database and resets the Export to External flag to “N” to indicate these records have been exported for use in an external system.

External Export

DEER03IN

Combined Demo, User-Defined fields, Loan (including PLUS), Anticipated and Actual Fields

The External Export is first sorted by record type and then within the record type it is sorted alphabetically.

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|---|--|---------|
| 2 | Record Type A | A = Demographic Table fields Fields listed under Record Type A are mostly fields from the Demographic tab in the software and are student data fields | Left |
| 2 | Active Transaction | 01-99 Can be blank | Right |
| 8 | Active Transaction Date Date active ISIR transaction was updated on the database | Format is CCYYMMDD 19000101 – 20991231 | Right |
| 8 | Active Transaction ID User ID that updated Active ISIR Transaction | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) | Right |
| 8 | Add Date (Demo) Date record was added to database | Format is CCYYMMDD 19000101 – 20991231 | Right |
| 6 | Add Time (Demo) Time record was added to database | Format is HHMMSS 000000 – 235959 HH = 00 – 23 MM = 00 – 59 SS = 00 – 59 | Right |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|--|--|---------|
| 8 | Add User ID (Demo) User ID (of the person) who added the record | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank | Right |
| 9 | Alien Registration Number Student's alien registration number | 0 – 9 000000001 – 999999999 Can be blank | Left |
| 1 | Citizenship Status - Demo Student's citizenship status | 1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only on PLUS Loan Origination records or Sub/Unsub only Change records) | Left |
| 9 | Current SSN Student's current SSN | 001010001 – 999999999 | Left |
| 8 | Date of Birth - Demo Student's date of birth | Format is CCYYMMDD 19000101 – 19991231 | Right |
| 8 | Borrower's Date of Birth Change Date | If S016 updated and this field not included, use current system date to update this field | Right |
| 1 | Dependency Status - Demo Dependency status of the student | D = Dependent with Primary EFC I = Independent with Primary EFC | Left |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|---|--|---------|
| 1 | Document Status Status of Packaged Document | B = Documents still needed for both packaging and verification C = All documents are satisfied (included documents required for both packaging and verification) V = Documents still needed for verification P = Documents still needed for packaging O = Other documents needed but not required for packaging or verification D = Documents received but not reviewed (If document is required for packaging, this status prevents the record from being packaged but excludes the document from the Missing Documents Letter) Blank = Status Not Determined | Left |
| 20 | Driver's License # Student's driver's license number | 0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk) Can be blank | Left |
| 2 | Driver's License State Student's driver's license state code | Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank | Left |
| 12 | First Name - Demo Student's first name | 0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash) Can be blank | Left |
| 1 | Has Correction Record | Y = Yes N = No Can be blank | Left |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|--|--|---------|
| 1 | Has Document Tracking Record | Y = Yes N = No Can be blank | Left |
| 1 | Has FAFSA Record | Y = Yes N = No Can be blank | Left |
| 1 | Has Loan Record | Display a Y if this student has at least one record on the loan database table; otherwise, display N | Left |
| 1 | Has Notes Record | Y = Yes N = No Can be blank | Left |
| 1 | Has NSLDS Record | Y = Yes N = No Can be blank | Left |
| 1 | Has Packaging Record | Y = Yes N = No Can be blank | Left |
| 1 | Has PELL Record | Y = Yes N = No Can be blank | Left |
| 1 | Has Verification Worksheet Record | Y = Yes N = No Can be blank | Left |
| 20 | Institution Use | Valid field content is any keyboard character | Left |
| 1 | ISIR DL MPN Flag | A = Valid MPN on file at COD C = Closed MPN at COD I = Inactive MPN at COD N = Valid MPN not on file at COD Can be blank | Left |
| 8 | Last Mailed Date Document Tracking date of last mailing | Format is CCYYMMDD 19000101 – 20991231 Can be blank | Right |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|---|---|---------|
| 16 | Last Name - Demo Student's last name | 0-9 Uppercase A-Z Space(s) ' (Apostrophe) (Period) (Dash) Can be blank | Left |
| 8 | Legal Residence Date - Demo Date the student became legal resident of state in which they reside | Format is CCYYMMDD 19000101 – 20991231 Can be blank | Right |
| 2 | Letter Count Count of how many letters have printed per record | 00 – 99 | Right |
| 1 | Entrance Interview Date The date the student completed entrance interview counseling | CCYYMMDD 19000101 through the current date Can be blank | Right |
| 35 | Local Address First line of student's local mailing address | 0-9 Uppercase A-Z (Period) ' (Apostrophe) (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) (Slash) Space(s) (Comma) Can be blank | Left |
| 8 | Local Address Change Date | If Local Address field updated and this field not included, use current system date to update this field | Right |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|---|---|---------|
| 16 | Local City Student's local city | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank | Left |
| 10 | Local Phone Student's local home telephone number | 000000000 – 999999999 Can be blank | Right |
| 2 | Local State Student's local state code | Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes Can be blank | Left |
| 9 | Local Zip Code Student's local zip code | 000000000 – 999999999 Can be blank or last 4 digits may be blank | Left |
| 1 | Middle Initial – Demo Student's middle initial | Uppercase A-Z Can be blank | Left |
| 2 | Name ID First two characters of student's last name | 0-9 Uppercase A-Z Space(s) ' (Apostrophe) . (Period) - (Dash) Can be blank | Left |
| 9 | Original SSN – Demo Student's original Social Security Number used to process the loan | 001010001 – 999999999 | Right |
| 1 | Verification Status Code | W = Without Documentation V = Verified Can be blank | Left |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|---|---|---------|
| 35 | Permanent Address - Demo First line of the student's permanent mailing address | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank | Left |
| 8 | Permanent Address Change Date | If Permanent field updated and this field not included, use current system date to update this field | Right |
| 16 | Permanent City - Demo Student's permanent mailing address city | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank | Left |
| 10 | Permanent Phone Number - Demo Student's permanent home telephone number | 0000000000-9999999999 Can be blank | Right |
| 2 | Permanent State - Demo Student's permanent state | Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes Can be blank | Left |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|--|--|---------|
| 9 | Permanent Zip Code - Demo Student's permanent zip code | 000000000-999999999 Last 4 digits may be blank | Left |
| 2 | Previous Transaction | 01-99 | Left |
| 1 | Record Source Origin of record data | M = Manual entry I = ISIR L = Import External Add, Direct Loan P = Import External Add, Packaging Y = Import External Add, Pell | Left |
| 8 | Social Security Number Change Date | If S005 updated and this field not included, use current system date to update this field | Right |
| 2 | State of Legal Residence Student's state of legal residence | Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes Can be blank | Left |
| 50 | Student's E-mail Address E-mail address of the student | 0-9 Uppercase or lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) @ and a . (dot) is required if an e-mail address is provided Can be blank | Right |
| 2 | Trans Paid On Transaction Paid On | 01-99 Can be blank | Right |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|--|---|---------|
| 2 | Transaction # Number of the transaction | 00-99 Can be blank | Right |
| 8 | Update Date (Demo) Date update occurred on database | Format is CCYYMMDD 19000101 – 20991231 | Right |
| 8 | Update ID (Demo) User ID which updated the record in database | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) | Right |
| 6 | Update Time (Demo) Time record was last updated on database | Format is HHMMSS 000000-999999 HH = 00-23 MM = 00-59 SS = 00-59 | Right |
| 2 | Record Type B | B = User-Defined Database Record Type B is used for user defined-database fields you have created. | |
| N | User Defined Database Field 1 to Field NN | | Left |
| 2 | Record Type D | D = Loan Table fields Fields listed under Record Type D are data fields mostly from the Loan tab in the software | |
| 8 | Academic Year End Date | Format is CCYYMMDD 20020701-20040629 | Right |
| 8 | Academic Year Start Date | Format is CCYYMMDD 20010702-20030630 | Right |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|---|---|---------|
| 8 | Add Date (Loan) Date the record was added to the database | Format is CCYYMMDD 19000101-20991231 | Right |
| 8 | Add ID (Loan) User ID which added record to database | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank | Left |
| 6 | Add Time (Loan) Time the record was added to database | Format is HHMMSS 000000-999999 HH=00-23 MM=00-59 SS=00-59 | Right |
| 1 | Additional Unsubsidized Eligibility for Dependent Student If yes, this student is eligible for additional unsubsidized loan funds | Y = Yes N or blank = No Blank is default | Left |
| 1 | Additional Unsubsidized Eligibility for Health Profession Programs If yes, this student is eligible for additional unsubsidized loan funds | Y = Yes Blank = No | Right |
| 1 | Credit Decision PLUS credit flag indicates the results of the credit check | A = Credit approved N = Credit denied; need endorser C = Credit overridden new credit information provided D = Credit denied; endorser not ok E = Credit overridden; endorser ok F = Credit failed on Web site request X = Credit pending | Left |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|--|--|---------|
| 8 | Credit Decision Date Original date of the credit decision from COD | Format is CCYYMMDD 19000101 – 20991231 | Right |
| 8 | Credit Decision Update Date Date the credit was updated in EDEExpress | Format is CCYYMMDD 19000101 – 20991231 | Right |
| 1 | Dependency Status – DL (Loan) Dependency status of the student | D = Dependent with Primary EFC I = Independent with Primary EFC Can be blank | Left |
| 6 | Direct Loan School Code Direct Loan school code Also identifies school originating loan record | 0-9 Uppercase A-Z X00000 – X99999 where X = G or E | Left |
| 1 | Disclosure Printed Has a disclosure statement been printed by the school? | Y = Disclosure printed N = Disclosure not printed or ready to reprint Default is N Blank for PLUS | Left |
| 1 | Disclosure Statement Print Indicator Should COD print a Disclosure Statement for this student? | S = COD prints O = School prints Z = COD reprints Blank for PLUS | Left |
| 1 | Export to External System Flag indicating if the record is exported to an external system | Y = Yes N = No | Right |
| 1 | Export to COD Flag indicating if record has been exported to COD | Y = Yes N = No | Right |
| 1 | Grade Level in College - DL Indicates the student's current college grade level in the program or college | 0 = 1 st year, never attended college 1 = 1 st year, attended college before 2 = 2 nd year/sophomore 3 = 3 rd year/junior 4 = 4 th year/senior 5 = 5 th year or more undergraduate 6 = 1 st year graduate/professional 7 = Graduate/professional or beyond | Right |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|---|--|---------|
| 8 | Inactive Date Date loan was made inactive | Format is CCYYMMDD 19000101 – 20991231 Can be blank | Left |
| 1 | Inactive Flag Flag indicating if loan is inactive | Y = Yes N = No | Left |
| 5 | Interest Rebate Percentage | Numeric > = 0 1.5% is exported as 01.500 | Right |
| 5 | Loan Amount Approved Total maximum amount for which the borrower is eligible | Numeric > = 0 | Right |
| 5 | Loan Amount Requested (PLUS only) Total amount requested for the PLUS loan | Numeric > = 0 | Right |
| 6 | Loan Fee Percentage Loan Origination Fee Percentage for this record | Numeric > = 0 3% is exported as 03.000 | Right |
| 21 | Loan ID (Loan) Unique identifier created at the time of origination | Student's Social Security Number: 01110001-999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P= PLUS Program Year 03 School Code: X00000 – X99999 where X = G or E Loan Sequence Number: 001-999 | Left |
| 8 | Loan Origination Date Date the loan was originated | Format is CCYYMMDD 19000101 – 20991231 | Right |
| 2 | Loan Period Code Code used by EDEExpress to determine loan period start and end dates and appropriate disbursement date(s) | 0-9 Uppercase A-Z | Left |
| 8 | Loan Period End Date Date when classes end, as certified by the school for this specific loan | Format is CCYYMMDD 20020701 – 20040629 | Right |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|---|---|---------|
| 8 | Loan Period Start Date Date when classes begin, as certified by the school for this specific loan | Format is CCYYMMDD 20010702 – 20030630 | Right |
| 1 | Loan Status Status of the loan | N = Not ready R = Ready B = Batched E = Error A = Accepted | Left |
| 1 | Loan Type Type of loan record | S = Subsidized U = Unsubsidized P = PLUS | Left |
| 5 | COD's Total Net Loan Amount | Numeric Positive or negative | Right |
| 8 | COD's Total Net Loan Amount Change Date Date the change was accepted by COD | Format is CCYYMMDD | Right |
| 23 | Promissory Note Accepted Batch ID Batch number which contained the Promissory Note sent to COD | Batch Type = #A or #D for Level 3 or RB (Rebuild) (Standard Originator) Cycle Indicator = 3 (for 02-03) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch crated = HHMMSS Can be blank | Left |
| 8 | Promissory Note Acknowledgement Date Date on which COD acknowledged the physical MPN or PLUS Application | Format is CCYYMMDD 19000101 – 20991231 Can be blank | Right |
| 21 | Prom Note ID/MPN ID Prom Note ID/MPN ID on the MPN accepted by COD | Student's Social Security Number: 001010001 – 999999999 Loan Type: M= Sub/Unsub N= PLUS Program Year: 03 School Code: X00000 – X99999 where X = G or E Loan sequence number: 001-999 Can be blank | Right |
| 23 | Prom Note Manifest Batch ID Batch number which contained the MPN/PLUS Promissory Note sent to COD | Batch Type = #A or Batch Type = #D for Level (Standard Originator) Cycle Indicator = 3 (for 02-03) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS Can be blank | Left |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|---|---|---------|
| 8 | Promissory Note Manifest Date Date on which manifest is printed | Format is CCYYMMDD 19000101 – 20991231 | Right |
| 8 | Promissory Note Print Date Date the Promissory Note was printed | Format is CCYYMMDD 19000101 – 20991231 Can be blank | Right |
| 1 | Promissory Note Print Indicator Promissory Note print option used for this record | S = COD prints (send to borrower) R = COD prints (return to school) O = On-site (EDEXpress) F = On-site (Custom system) Z = COD reprint | Left |
| 8 | Promissory Note Received Date Date on which the signed Promissory Note or PLUS Application was received from the borrower and verified by the school | Format is CCYYMMDD 19000101 – 20991231 | Right |
| 1 | Prom Note or MPN Status Status of the MPN with COD | Valid values for PLUS s: A = Accepted R = Ready to Print X = Pending N = Not Ready to Print S = Signed P = Printed or Request to print sent to COD M = Manifested E = Error Valid values for Sub/Unsub MPNs: A = Valid MPN at COD T = School assumes the student has a MPN on file at COD R = Ready to Print X = Pending at COD N = Not Ready to Print S = Signed P = Printed or Request to print sent to COD M = Manifested | Left |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|--|--|---------|
| 23 | Origination Batch ID Batch number which contained the loan origination record sent to COD | Batch Type = #D, PF or RB (Rebuild) Cycle indicator = 3 (for 02-03) School Code = X00000 – X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS | Left |
| 23 | Origination Change Batch ID Batch number containing the change record sent to COD | Batch Type = #E Cycle Indicator = 3 (for 02-03) School Code = X00000 – X99999 Where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS | Left |
| 21 | Origination Reject Codes | 0-9 Uppercase A-Z See Loan Origination Reject Code Table in Section Two – Custom Edits | Left |
| 9 | Parent Borrower's Alien Registration # Parent borrower's alien registration number, if eligible non-citizen | 000000001-999999999 Can be blank (Always blank for a Sub/Unsub loan) | Right |
| 1 | Parent Borrower's Citizenship Status Parent borrower's citizenship status | 1 = U.S. Citizen (or U.S. national) 2 = Eligible Noncitizen 3 = Ineligible Noncitizen Can be blank (Always blank for a Sub/Unsub loan) | Right |
| 9 | Parent Borrower's Current SSN Parent borrower's current Social Security number | 001010001-999999999 Can be blank (Always blank for a Sub/Unsub loan) | Right |
| 8 | Parent Borrower's Date of Birth Date of the parent borrower's birth | Format is CCYYMMDD 19000101 – 19991231 Can be blank (Always blank for a Sub/Unsub loan) | Right |
| 12 | Parent Borrower's First Name Parent borrower's first name | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Can be blank (Always blank for a Sub/Unsub loan) | Left |
| 16 | Parent Borrower's Last Name Parent borrower's last name | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Can be blank (Always blank for a Sub/Unsub loan) | Left |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|--|--|---------|
| 20 | Parent Borrower's License # Parent borrower's driver's license number | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Can be blank (Always blank for a Sub/Unsub loan) | Left |
| 2 | Parent Borrower's License State State the parent borrower's driver's license is issued | Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank (Always blank for a Sub/Unsub loan) | Left |
| 1 | Parent Borrower's Loan Default/ Grant Overpayment Is the Parent in default on a Title IV loan or owes a refund on a Title IV grant? | Y = Yes N = No Z = Overridden by school Can be blank (Always blank for a Sub/Unsub loan) | Left |
| 1 | Parent Borrower's Middle Initial Parent borrower's middle initial | Uppercase A-Z Can be blank (Always blank for a Sub/Unsub loan) | Left |
| 9 | Parent Borrower's Original SSN Parent borrower's original Social Security Number | 001010001 – 999999999 Can be blank (Always blank for a Sub/Unsub loan) | Right |
| 35 | Parent Borrower's Permanent Address First line of the parent borrower's permanent address | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank (Always blank for a Sub/Unsub loan) | Left |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|---|--|---------|
| 16 | Parent Borrower's Permanent City Parent borrower's permanent city | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank (Always blank for a Sub/Unsub loan) | Left |
| 10 | Parent Borrower's Permanent Phone Number Parent borrower's home telephone number | 0000000000 – 9999999999 Can be blank (Always blank for a Sub/Unsub loan) | Right |
| 2 | Parent Borrower's Permanent State Parent borrower's permanent state of residence | Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank (Always blank for a Sub/Unsub loan) | Left |
| 9 | Parent Borrower's Permanent Zip Code Parent borrower's permanent zip code | 0-9 Space(s) Last 4 digits may be blank Can be blank (Always blank for a Sub/Unsub loan) | Left |
| 4 | Program Year Academic year in which the loan is borrowed | 0203 | Right |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|---|--|---------|
| 1 | Record Source – DL Origin of record data | M = Manual Entry I = ISIR L = Import External Add, Direct Loan P = Import External Add, Packaging Y = Import External Add, Pell | Left |
| 50 | Student's E-mail Address E-mail address of the student | 0-9 Uppercase and lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) @ and a . (period) to the right of the character is required if an e-mail address is provided Can be blank | Left |
| 1 | Student's Loan Default/Grant Overpayment Is the student in default on a Title IV loan or owes a refund on a Title IV grant? | Y = Yes N = No Z = Overridden | Left |
| 8 | Transmit Date Date that data was transmitted to COD | Format is CCYYMMDD 19000101 – 20991231 | Right |
| 2 | Transmit Number Transmission number | 00-99 | Right |
| 8 | Update Date (Loan) Date record was updated on database | Format is CCYYMMDD 19000101 – 20991231 | Right |
| 8 | Update ID (Loan) User ID which updated the record on database | 0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank | Right |
| 6 | Update Time (Loan) Time the last update was made to record | Format is HHMMSS 000000 – 999999 HH = 00-23 MM = 00-59 SS = 00-59 | Right |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|--|---|---------|
| 2 | Record Type M | M = Actual Disbursement Table fields Fields listed under Record Type M are for actual disbursement fields from the Disbursement tab. | Left |
| 23 | Actual Disbursement Batch ID Batch number that contained the disbursement record sent to COD or the batch number generated by COD for #B, SP, RB transactions | Batch Type = #H, SP, or RB (Rebuild) Cycle indicator = 3 (for 02-03) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS | Left |
| 8 | Loan Booked Date Date the loan was booked at COD | Format is CCYYMMDD 19000101 – 20991231 | Right |
| 1 | Loan Booked Status | A = Booked R = Unbooked | Left |
| 1 | Actual Disbursement Confirmed Flag indicating that the school confirmed that the borrower is accepting the disbursement | Y = Yes Can be blank | Left |
| 8 | Actual Disbursement Date Date activity occurred | Format is CCYYMMDD 20010622 – 20040927 | Right |
| 1 | Actual Disbursement Export to External | Y = Yes N = No | Left |
| 5 | Actual Disbursement Gross Amount Actual gross amount (in dollars) of the disbursement | Numeric >= 0 | Right |
| 5 | Actual Disbursement Interest Rebate Amount Actual interest rebate (in dollars) of the disbursement | Numeric >= 0 | Right |
| 5 | Actual Disbursement Loan Fee Amount Actual loan fee (in dollars) of the disbursement | Numeric >= 0 | Right |
| 6 | Actual Disbursement Net Adjustment Amount Actual net amount (in dollars) of the adjustment to the disbursement | -99999 – 99999 | Right |
| 5 | Actual Disbursement Net Amount Actual net amount (in dollars) of the disbursement | Numeric >= 0 | Right |
| 2 | Actual Disbursement Number Disbursement number for the current disbursement transaction | 01-20 | Right |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|--|--|---------|
| 21 | Actual Disbursement Reject Codes | 0-9 Uppercase A-Z See Disbursement Reject Code Table in Section Two – Custom Edits | Left |
| 6 | Actual Disbursement School Code Direct Loan School code, also identifies school originating loan record | X00000 – X99999 where X = G or E | Left |
| 4 | Actual Disbursement Sequence Number Sequence number that determines the order in which the disbursements are processed | 0000 – 9999 Can be blank | Right |
| 1 | Actual Disbursement Status Status of disbursement activity at the Origination Center | N = Not ready to send to COD R = Ready to send to COD B = Batched A = Accepted by COD E = Rejected by COD | Left |
| 1 | Actual Disbursement Type Type of disbursement activity that occurred | D = Disbursement Amount A = Adjusted Disbursement amount Q = Adjusted disbursement date P = Servicing refund | Left |
| 23 | Booking Batch ID Batch identifier for this batch | Batch Type = #B or RB (Rebuild) Cycle indicator = 3 (for 02-03) School code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS | Left |
| 1 | First Disbursement Flag Changed first actual disbursement flag from disbursement #1 to a subsequent disbursement number | C = Changed first actual disbursement flag Can be blank | Left |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|--|--|---------|
| 21 | Loan ID (Actual Disbursement) Unique identifier created at the time of origination | Student's Social Security Number: 001010001 – 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P = PLUS Program Year: 03 School Code: X00000 – X99999 where X = G or E Loan sequence number: 001-999 | Left |
| 2 | Record Type N | N = Anticipated Disbursement Table fields Fields listed under Record Type N are for anticipated disbursement fields from the Disbursement tab | Left |
| 8 | Anticipated Disbursement Date Date activity is expected to occur | Format is CCYYMMDD 20010622 – 20040927 | Right |
| 1 | Anticipated Disbursement Export to External Flag | Y = Yes N = No | Left |
| 5 | Anticipated Disbursement Fee Amount Anticipated loan fee (in dollars) associated with the disbursement | Numeric > = 0 | Right |
| 5 | Anticipated Disbursement Gross Amount Anticipated gross amount (in dollars) of the disbursement | Numeric > = 0 | Right |
| 5 | Anticipated Disbursement Interest Rebate Amount Anticipated interest rebate (in dollars) associated with the disbursement | Numeric > = 0 | Right |
| 5 | Anticipated Disbursement Net Amount Anticipated net amount (in dollars) of the disbursement | Numeric > = 0 | Right |
| 2 | Anticipated Disbursement Number Disbursement number for the current disbursement transaction | 01-20 | Right |
| 6 | Anticipated Disbursement School Code Direct Loan School Code, also identifies school originating loan record | X00000 – X99999 where X = G or E | Left |

External Export (Continued)

| Field Length | Field Name | Valid Field Content | Justify |
|--------------|--|---|---------|
| 21 | Loan ID (Anticipated Disbursement) Unique identifier created at the time of origination | Student's Social Security Number: 001010001 – 999999999 <u>Loan type:</u> S = Subsidized U = Unsubsidized P = PLUS Program year: 03 School code: X00000 – X99999 where X = G or E Loan sequence number: 001-999 | Left |

State/Country/Jurisdiction Codes

| State/Country/Jurisdiction | Code | State/Country/Jurisdiction | Code |
|--------------------------------|------|-------------------------------------|------|
| Alabama | AL | Nebraska | NE |
| Alaska | AK | Nevada | NV |
| American Samoa | AS | New Hampshire | NH |
| Arizona | AZ | New Jersey | NJ |
| Arkansas | AR | New Mexico | NM |
| California | CA | New York | NY |
| Canada* | CN | North Carolina | NC |
| Colorado | CO | North Dakota | ND |
| Connecticut | CT | Northern Mariana Islands | MP |
| Delaware | DE | Ohio | OH |
| District of Columbia | DC | Oklahoma | OK |
| Federated States of Micronesia | FM | Oregon | OR |
| Florida | FL | Palau | PW |
| Georgia | GA | Pennsylvania | PA |
| Guam | GU | Puerto Rico | PR |
| Hawaii | HI | Rhode Island | RI |
| Idaho | ID | South Carolina | SC |
| Illinois | IL | South Dakota | SD |
| Indiana | IN | Tennessee | TN |
| Iowa | IA | Texas | TX |
| Kansas | KS | Utah | UT |
| Kentucky | KY | Vermont | VT |
| Louisiana | LA | Virginia | VA |
| Maine | ME | Virgin Islands | VI |
| Marshall Islands | MH | Washington | WA |
| Maryland | MD | West Virginia | WV |
| Massachusetts | MA | Wisconsin | WI |
| Mexico | MX | Wyoming | WY |
| Michigan | MI | Military Location Code AA (Asia) | AA |
| Minnesota | MN | Military Location Code AE (Europe) | AE |
| Mississippi | MS | Military Location Code AP (Pacific) | AP |
| Missouri | MO | Foreign Address | FC |
| Montana | MT | | |

*For Canadian address, CN should be placed in the state field. Do not enter the initials of a province in the state field.